**Concert Advance & Offer Sheet - Abbey Arts Presents, SEATTLE WA**

**Date** 1/1

**Artist Names - exact lineup as it will print**

**Details**

**Location** @Fremont Abbey- 4272 Fremont Ave N

**Time** 7:30 show, 6:30p doors

**Load In** 4p unless noted

**Sound Check**

Set times TBD (defaults below)

- 3 bands -- 7:30 opener (25m), 8:05 middle (40m), 8:45 intermission, 9:00 headliner (60 min)
- 2 bands -- 8:00 opener, 8:45 intermission, 9:00-10:00 headliner
- 2 bands -- 7:30 opener, 8:15 intermission, 8:30-10:00 headliner

**Details**

- All ages, mostly seated, bar w/ ID
- 80% of ticket sales after *Agreed Expense* (inclusive of support)
- 5% bonus at 200 sold

**Deal**

80% of ticket sales after *Agreed Expense* (inclusive of support)

5% bonus at 200 sold

**Agreed Expense**

$200

Breakdown of actual expenses:

- Admin: staffing & prep work: $100
- Marketing: PR, promo, ads, printing: $75
- Event Staffing & Tech: $328
- Hospitality: $25
- Door staff (volunteers): $0
- Support / Other: $0
- **Actual Expense**: $528

**Potential walkout:**

<table>
<thead>
<tr>
<th>Headliner Split</th>
<th>Support Split</th>
<th>Abbey Arts Split</th>
</tr>
</thead>
<tbody>
<tr>
<td>85%</td>
<td>15%</td>
<td>15%</td>
</tr>
<tr>
<td>$3,604 (w bonus)</td>
<td>$0</td>
<td>$636</td>
</tr>
</tbody>
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**Estimated Sales**

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<thead>
<tr>
<th>Ticket Cost</th>
<th>est. #</th>
<th>$</th>
</tr>
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<tbody>
<tr>
<td>General Advance Price</td>
<td>$17</td>
<td>180</td>
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<td>0</td>
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**GROSS**

250 |

$4,440.00

**Expenses**

$200.00

**NET**

$4,240

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**Venue**

@Fremont Abbey- 4272 Fremont Ave N

**9:59PM SHARP if loud bands**

**10:30 otherwise**

**Curfew**

9:59PM SHARP if loud bands
10:30 otherwise

**Parking**

- Abbey load zone on corner of 42nd/fremont (look for yellow curb). Headliner can leave vehicle in load zone. Usually room for van.
- Other load zone in front 30 min limit til 6pm. Free street parking. Do not block sidewalk cutout for wheelchairs.

**Phone**

- House Manager/onsite: 206-414-8325 text preferred /
- If no response & urgent matter: Nathan cell 360.303.4303*

**Contacts**

Advancing: production@fremontabbey.org / booking@ / promo@ / boxoffice@ / counts@

**House mgr**

Provided by Abbey Arts, day of show contact via 206-414-8325

**Backline/misc equipment**

- Grand piano upstairs, spinnet downstairs.
- Piano Tuning is $150 extra fee if requested by artist.
- 1 guitar amp available
- 5 music stands, 6 guitar stands

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**P.A. & Lights**
Abbey Arts provides PA / basic lighting. Shure/Sennheiser mics, assorted mono DI boxes, etc.
Basic show lights, wash with some color.
Upstairs: 3 way PA system. Midas M32r (32 in / 8 out). Up to 7 monitors.
Downstairs: 16 channel Allen and Heath mixer, basic outboard compression and EQ (2 mains, 4 monitor mixes).

**Tech Staffing**
Abbey Arts provides a qualified sound tech unless otherwise arranged. Please notify 30 days in advance if bringing FOH tech so we can plan our staffing accordingly. No phone contact. production@fremontabbey.org

**Exclusion**
Unless arranged, no other public shows in Seattle area (30 miles of 98103) within 45 days for touring acts, 20 days for local acts (or not promoted till after this date).

**Tickets**
www.abbeypresents.org  (Eventbrite & facility fees paid by ticket buyer)

**On-sale date**
On-sale date & Fan Presales:
-- Onsale typically within 2-5 business days of show confirmation unless noted.
-- Fan site presales - Generally not allowed unless approved in writing. If doing a fan presale, please fill in ticketing info from this doc and paypal payment to arts@fremontabbey.org - CC guest list names to boxoffice@fremontabbey.org at least 48 hours prior to show.

**TERMS**
-- See Contract (contract signatory is Nathan Marion)

**PAYMENT**
Fremont Abbey business check at the completion of performance (no wires or certified checks, sorry). Abbey House Manager will settle with artist/band. Admission/Sales/State Taxes not applicable. We generally do not send deposits. If sending deposit, it will be via check.

**$5 Getting paid**
If band business name (and properly filled in W9 form) is not received one week in advance of show then payment will be sent at a later date.

**Capacity**
250, approx 180 seated most shows + Gallery potentially for live video feed (100)
Note: Shows generally are in our 1st floor Gallery space unless agreed upon in advance, or on some shows with pre-sales are over 75 the day before, we will upgrade to Great Hall at Abbey staff discretion.

**Green Room**
Green Rooms available for bands, restaurant/bars/coffeeshop across street

**Highspeed Wifi**
FremontAbbey / Password: "creative"

**Liquor Policy**
If the show has no bar for audience, artist Alcohol must stay in a non clear cup on stage or in green room only.

**Hospitality**
Water/tea/light snacks such as chips & dip, fruits, veggies, granola bars, etc. provided / hospitality and rider requirements typically extra. Seattle does not support bottled water due to waste, we use glasses by default.

**Merch**
No % taken by venue if artist sells /// greater of 10% or $50 if Abbey staff sells - must be arranged in advance. If mailing merch - send to Fremont Abbey, but allow at least 3-5 business days before show date in case of shipping problems.

**Guest List**
Pending approval by Abbey Staff & contracts - Defaults are 2 per onstage performer (as part of overall capacity) / 10 max guests per band for headliner act / limits may apply for openers

**Policies**
Safe for all-ages (no excessive profanity), No racism, violence, hate speech, etc. as per Abbey Respect Policy. This event is advertised as all-ages.

**Volume Limit**
Volume levels to comply with City Noise Ordinance at 10pm (no loud rock/drums/guitars/bass/etc.) and safety levels for acoustic spaces. Must stay under DB 95 at Abbey staff discretion.
Note: Our Tech is fully authorized to go onstage before or during a show to return amps to proper volume if bands turn up past safe limits.

**Venue promo agreement**
15,000+ person email list, website (~6,000 visits/month), social posts including facebook (7550+), twitter (2355+), Instagram (2300+), Google ads ($100+ budget per day across our events), some print flyers & posters, press release to local media outlets/blogs, some ads depending on show, etc.

**Artist promo agreement**
By confirming the show artist agrees to: Full promotion including send posters (30-50 printed + digital JPG), social media posts - at least 2 or more per week in the month leading up to show, website, emails to press, attempt at radio in-studio or promo, personal invites, email newsletter, etc.

**Posters**
Headliner - send 30-50 posters to Fremont Abbey, 4272 Fremont Ave N, Seattle, 98103

NOTE: though the building is an old church, Abbey Arts is an independent non-religious non-profit agency. This is not a "church event". Please check out our About page & history.